

WEIGANG

Motivation Through Organisation

Pocket Systems





WEIGANG - Competent Solutions



For **WEIGANG**, visualisation – displaying information, goals, processes and results in a simple and understandable way – has always been an important issue.

Through decades of experience in manufacturing and sales of organisational solutions, a wide range of products and applications was established, which offers our customers and interested parties a large spectrum of individual solutions.

Our **regional sales partners** are available to assist you with their professional competence in the following fields:

- visual management
- KANBAN, CIP, TQM, TPM, etc.
- planning
- controlling
- scheduling
- customized solutions

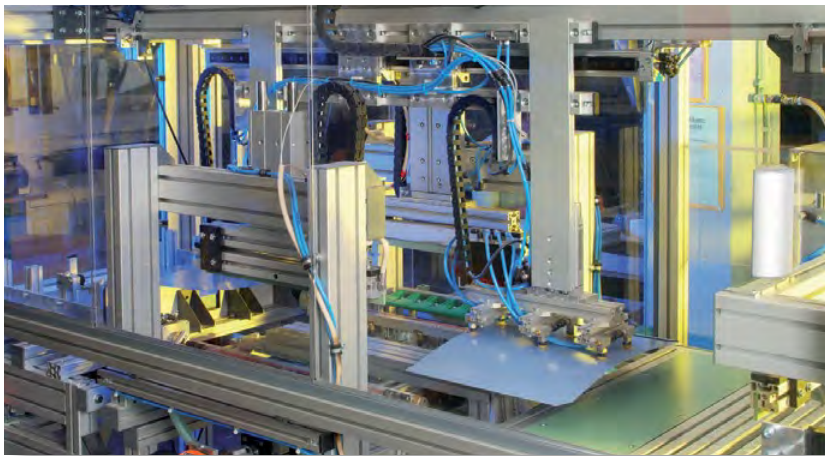


Fig. Plastics Processing



Fig. Tool Shop

WEIGANG...

Since 1945 **WEIGANG** has been producing classic organisational means.

The production facilities comprise metal, wood, plastics and paper processing.

Our top priorities are **high-quality products and satisfied customers.**

We combine production know-how with the experience from the most various manufacturing sectors and thus offer a wide range of products which meets all of our customers' expectations. However, it is important that every single member of our staff has an idea of quality and reliability.

Therefore, we have been focusing on complying with the DIN ISO 9001 standard and were certified as early as in May 1997.



... where ideas turn into products



Visit our website

www.weigang.de



Certified production in Germany



Datoclip+ The System

Organisational pockets provide structure for your tasks and ensure a reliable handling.



3

Datoclip+ The Organisational Solution

Important things about practical experience with signals, direct access and easy visualisation.



5

Datoclip+ Examples of Application

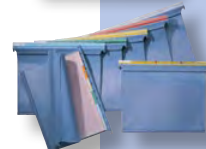
About active files and customized scales.



7

Datoclip+ Quick Find

The starter set for project and personnel management.



10

Datoclip+ The Products

Pockets, folders, files, binders and more



11

Datoclip+ Accessories

Labels, scales, DatoPrint and index labels



15

Datoclip+ Accessories

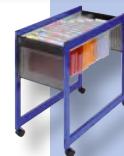
Signal tabs, signals, dividers, ledgers, scheduling bars and pockets.



17

Datoclip+ Organisers

Single and double trolley, cabinets and DatoDisp.



19

Pockets & Tools

OrgaPockets and Job Order Pockets add colour and clarity to the TeamBoard and the daily planner.



21

Pockets & Tools

Structured visualisation with Magnetic Frames, Document Holders and Document Dispensers.



23

Pockets & Tools

Wall pockets, Laminating Foil, SA Pockets and Document Pockets for KANBAN organisation. For outdoor applications, documents are protected with transparent magnetic pockets.



25

Pockets & Tools

Display Pockets in different colours for information boards keep everything in order. Available in sizes A3, A4, A5 and A6.



27

Pockets & Tools

Display Pockets in size A2, pin-on type, made of metal and Portrait Holders are available for different requirements.



29





1. Open



2. Attach



3. Close

3 The system

Datoclip+

Organisational pockets establish structure within your tasks and help you in a reliable and timely handling. They are visual reminders of deadlines and their completion so that you are clear-headed to handle other important tasks.

The header with the patented clip mechanism is the core of Datoclip+. Thus, head and pocket parts can be easily exchanged.

Among the numerous pockets, folders and files, which can be combined with the clip-mechanism, there is a solution to nearly every task.

The benefits...:

- Header with coloured grid strips and week/day scaling
- Header with customized scale generated with DatoPrint
- File identification with colour-coded index labels
- Visualisation of key points with signal tabs
- Sliding of signals underneath the header bar to avoid accidental misalignment
- Status indication with sliding signals
- Pocket headers with support or scheduling bar
- combination of pockets, folders and binders
- exchangeable pocket parts
- fast access due to loose sheet filing
- chronological filing with strap fasteners
- structured filing with index dividers and strap fasteners
- easy filing, flipping through and removal of documents
- custom-made pockets available, starting at an order quantity of 300 pieces



... any questions?

We are glad to help!

...For the realization of customer ideas and requests, our well-versed regional sales partners are available to offer customized organisational solutions.

Over decades, our factory has developed from a printing house to one of the biggest manufacturers of organisational solutions, with metal, wood, plastic and paper processing departments.

Here, we realize our customers' requests from prototype to serial production.



Documents of the TPM process are placed in pockets and 4-ring binders with dividers and visualize achieved levels.

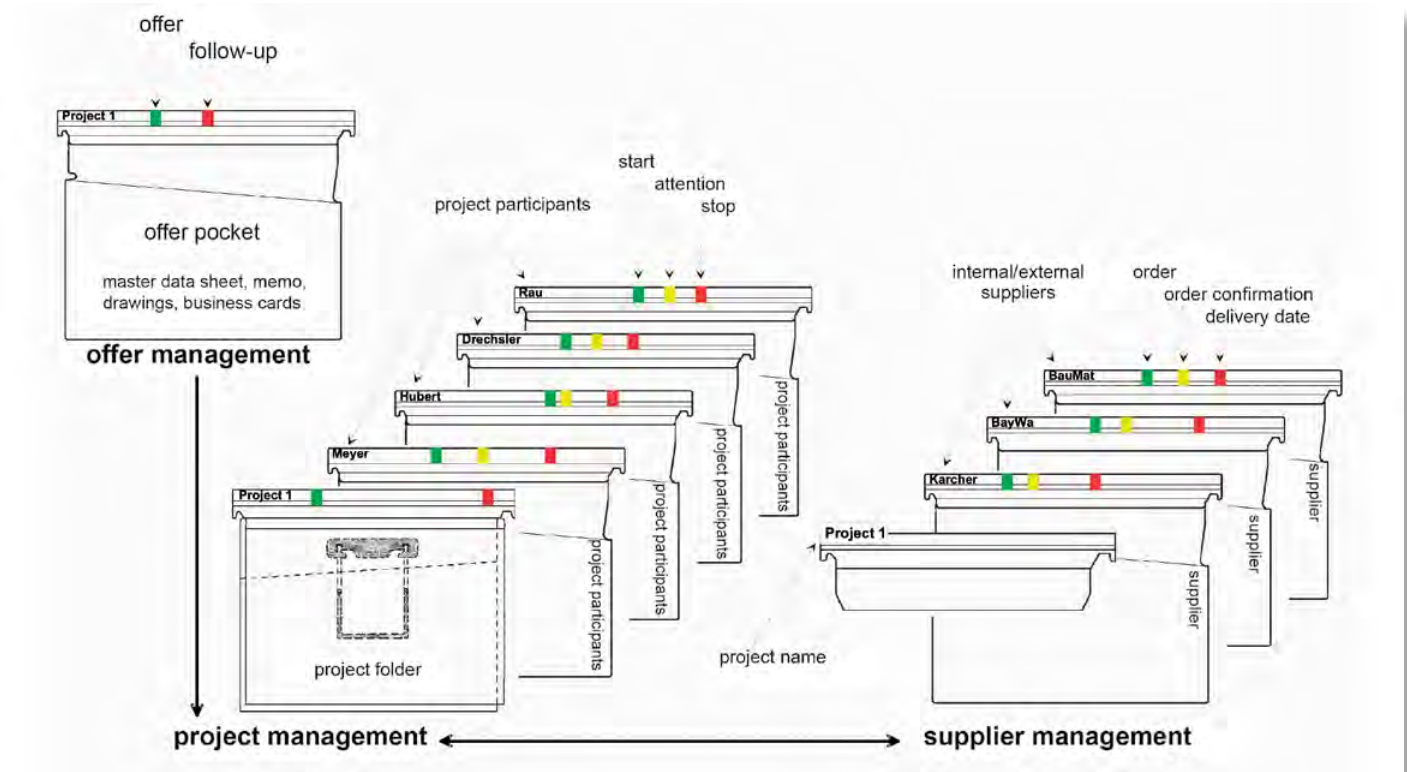


The coloured lettering of the scale matches the colours of the TabPockets. The diagonal cut on the TabPocket provides quick access to the loosely filed sheets.

Customized solutions 4



DatoDisp



5 Keep it small and simple

Important things in view

Organisation and communication are two important pillars for business success. An elaborate and consistent workflow management increases the cost-effectiveness, a plausible internal communication unlocks the creative potentials of the employees and increases their motivation for the benefit of the entire company.

Looking at practical experience

Project deadlines are often not met due to the fact that employees have no overview and lose the overall context. Only the identification of contexts combined with professional knowledge allows a quick response time when plan variances occur. The visualisation of important key points at the header helps keeping the overview.

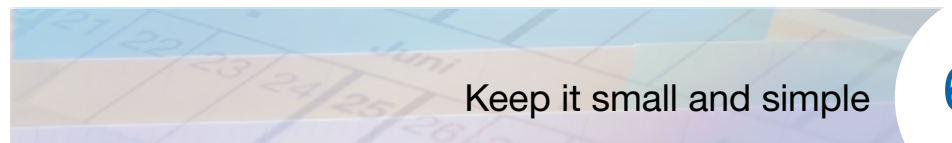
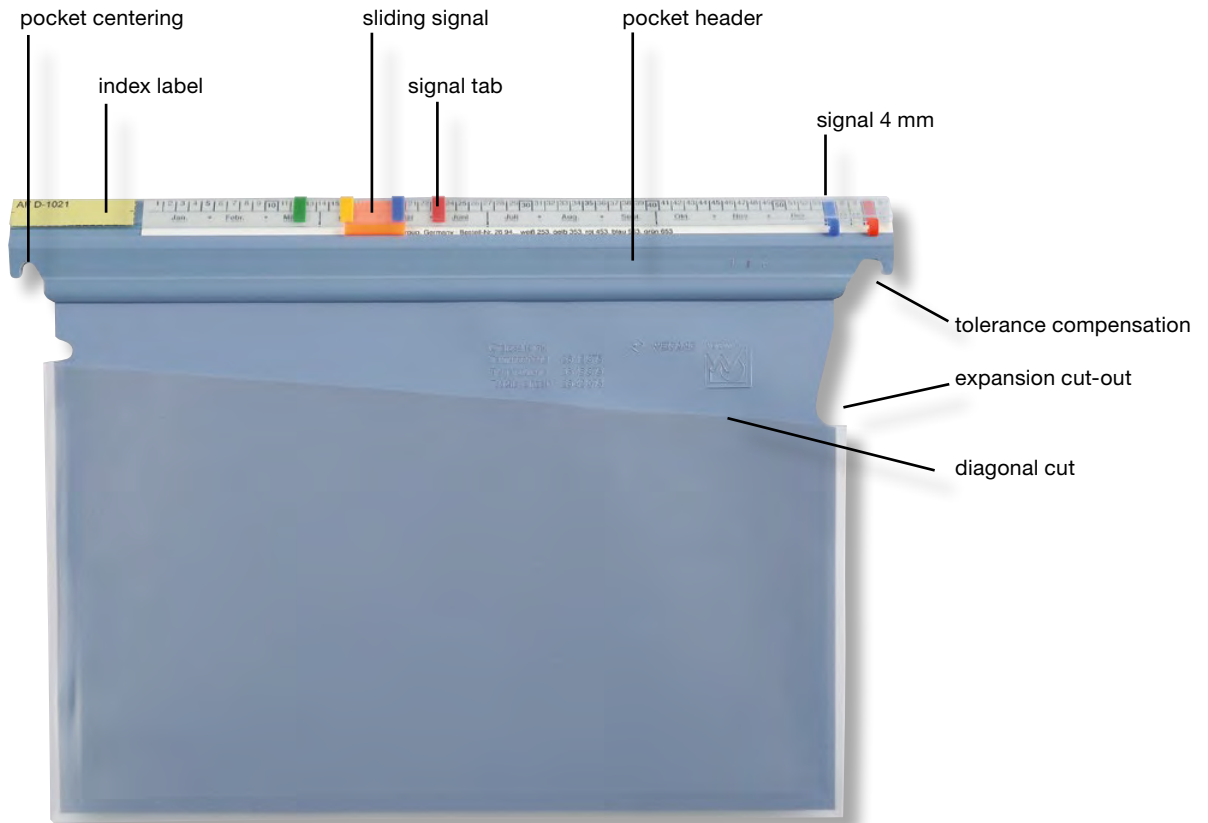
Setting signals

When the mind is clear, the soul grows wings – a fact which is not only rewarding in business negotiations, it also helps in many other areas to use people’s creativity purposefully. However, the truth is that it is relatively easy to “fly”. With a systematic, structured approach and the right visualisation tools, gruelling detail work turns into routine. Sufficient ballast is thrown overboard in order to be able to start. In this process, the Datoclip+ pocket systems are powerful tools. It is fun to work with them. They offer a wide range of application and at the same time, they are extremely simple and safe to handle.



... any questions?

We are glad to help!



Active filing

Whether you prefer the time saving loose sheet filing recommended by Kaizen or the safety of a binder for chronological filing, with Datoclip+ the entire project file is available in an up-to-date way.

Direct access

Alphabetical and numerical order combined with coloured dividers eliminates the search for individual files. The pocket's diagonal cut ensures easy insertion and removal.

Simply visualising

With the setting of coloured milestones, every file notifies itself. Customized scales inserted in the pocket header show immediately which project it is. When a project is finished, the scale gets replaced, and you can start again according to the motto – keep it small and simple.

Offer Management

The active follow-up of offers is the key to successful sales and marketing. As many orders have to be tracked simultaneously, a systematized control of deadlines is indispensable for every sales representative.

The use of signals allows a quick overview of current offers and their individual status.

Datoclip+ informs about:

- the first contact
- the date of the offer submission
- the follow-up dates
- the current progress



7 Datoclip+ for active files

Customer Service

To receive follow-up orders and to win satisfied, long-term customers by good customer service must be every company's goal. This requires an active and offensive customer service, which in turn demands a customer file including all documents, always reminding you of the next activities.

With Datoclip+ in view

- the overview of the current customers
- the last contact with the customer
- which contact was it
- when is the next activity
- what is planned
- which deadlines were met



Purchase Management

Today, an efficient purchasing department is more than ever a requirement for the overall success of a company. What counts is not only a favourable purchase price, but also on-time delivery and continuous quality. For this, Datoclip+ is the ideal solution as it allows quick access to all orders and the related documents as well as an active tracking of deadlines and schedules. Thus, any contingency at the order processing is eliminated.

Composition and function

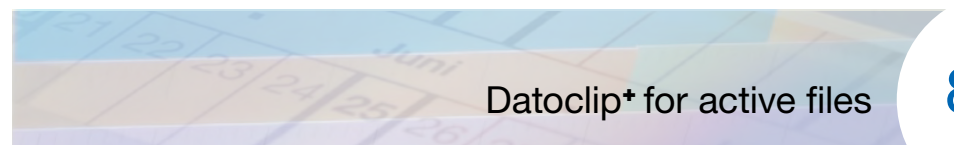
For the monitoring of deadlines in the purchasing department, Datoclip+ was selected because the coloured signals are easy to adjust. They are slid underneath the transparent cover of the scheduling bar; this ensures that accidental misalignment is avoided.

Every supplier and every purchase order gets a pocket. The names of the suppliers are written on the index label in alphabetical order.

Purchase, delivery and delivery reminder dates are marked with signals in different colours. A sliding signal which is also moved underneath the pocket header shows the current status of the order.

With Datoclip+ in view

- active suppliers
- open orders
- order and delivery dates
- delivery reminders
- current status



Order

In order to coordinate the requests of the departments marketing, sales and production, the production planning and control department generally exercises two planning and control functions, and combines them to one overall system. The workplace-related control is carried out with the help of the control center and the work center occupancy; the order-related control with the help of organisational pockets.

The advantage Datoclip+ offers is that with one single organisational means all required order-related documents are quickly accessible and at the same time, deadline compliance can be controlled.

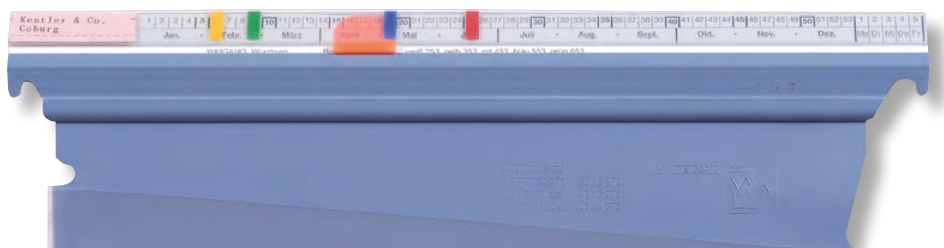
Composition and function

The pockets are kept order-related according to order numbers, that is sorted according to product, component groups and individual components which are differentiated by different-coloured index labels (white = product, blue = component group, pink = individual component).

With the aid of signal tabs, the deadlines for material provision, the start of important manufacturing steps and the delivery date are marked at the pocket header. The current work progress is monitored with a sliding signal underneath the pocket header. The grid strips in the pocket header are clearly laid out, in below figure weeks 1-53 and weekdays Mon – Fri.

Datoclip+ informs about:

- the total number of open orders
- the number of production orders pertaining to a customer or stock order
- provision date
- starting and finishing date
- completed tasks
- the status



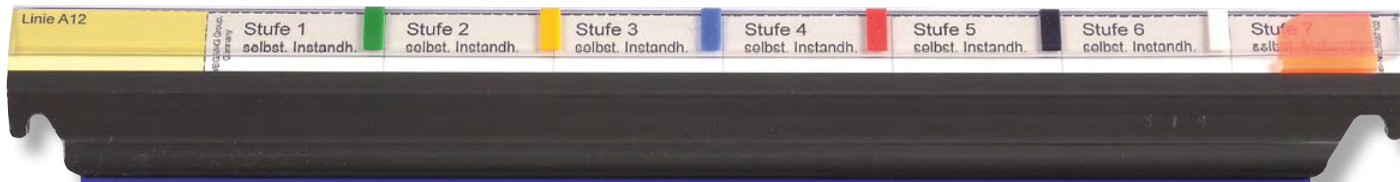


Every project, each task and every file has different requirements concerning the related processes.

For the organisation of the documents, the Datoclip+ product line offers pockets, folders and binders with different types of filing systems as for example loose-leaf-filing, strap fastening or standard-type filing system.

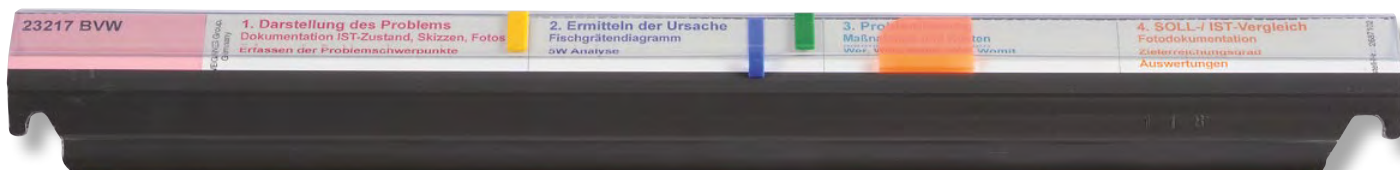


9 Datoclip+ for individual files



With customized grid scales meeting the respective requirements, relevant milestones are visualized and provide information about the status of the tasks at any time.

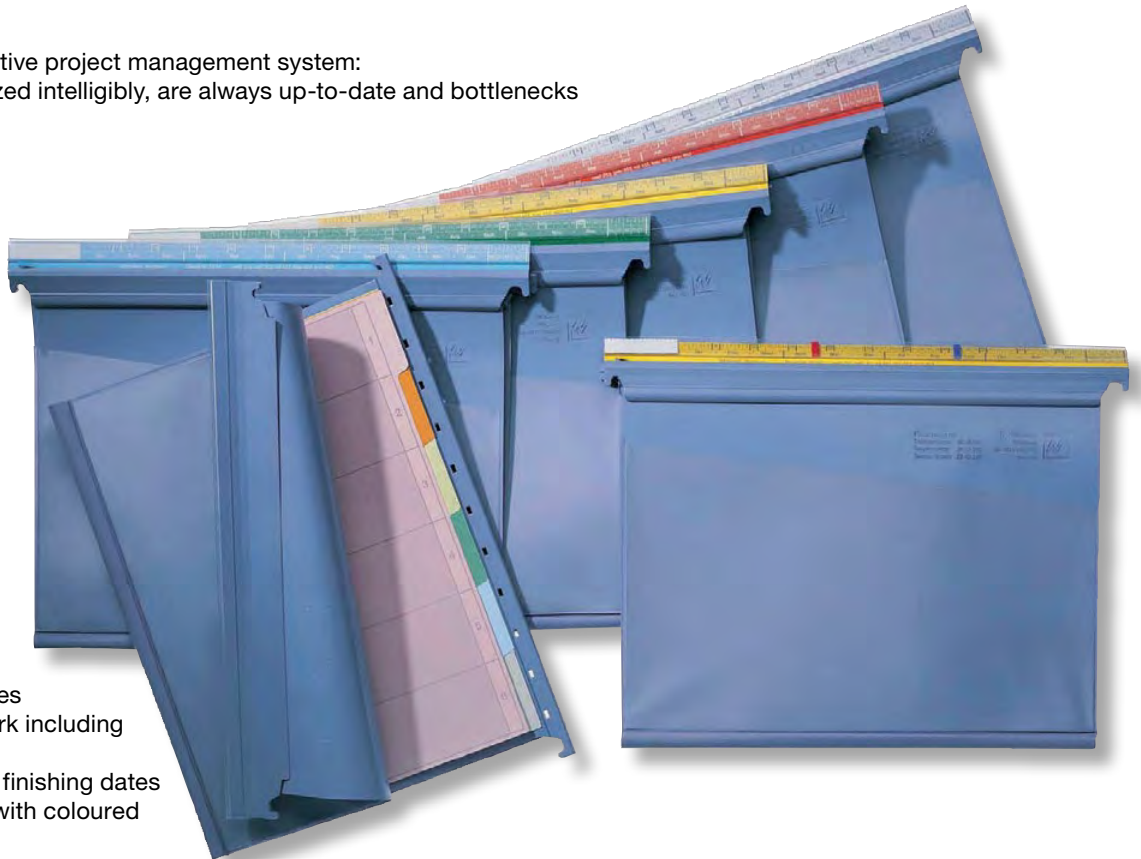
Scales created with DatoPrint are emphasized with coloured signals and signal tabs which act as a “visual alarm clock”.



... any questions?

We are glad to help!

Quick Find is the pro-active project management system:
Deadlines can be visualized intelligibly, are always up-to-date and bottlenecks are literally “tangible”.



Quick Find benefits, quick overview on:

- all projects and activities
- the complete paperwork including notes
- visualized starting and finishing dates
- project differentiation with coloured grid scales



Maximum transparency...

...of all project stages and the corresponding deadlines are the basic requirements for an active and efficient project management.

Active project management means acting instead of reacting; it means that possible bottlenecks are recognized early in order to counteract timely.

The pocket system with the scheduling bar creates the perfect conditions for this purpose.

It ensures not only a clear and easy scheduling for every single project but also for the entire project stock.

The Datoclip+ system

- Two-In-One folder for quick access to all files
- simple subdivision of all documents with dividers
- easy filing, removing and flipping through papers with strap fasteners.
- outside pocket at the front for project map
- additional file mechanism
- signalling of deadlines with coloured tabs
- patented clip mechanism for easy exchange of header and pocket parts.

Starter set Datoclip+ Quick Find consisting of (our recommendation):

- 20 Datoclip+ Two-In-One folders A4 landscape grey blue with scheduling and support bar
Item no. 26 23 015
- 20 dividers, plain
Item no. 24 48 101
- 100 grid strips white
Item no. 26 94 001
- 1 sheet index labels, white
Item no. 26 81 102
- 100 signal tabs in 5 assorted colours
Item no. 26 63 255



Datoclip+ Pocket

with scheduling or support bar, hard foil backing, grey blue, transparent pocket with welded edge folding, capacity approx. 10 mm, 25 pieces per pack

W= 313, H = 220 mm for A4 landscape

with scheduling bar available in
 grey blue Item no. 26 22 375
 charcoal grey Item no. 26 32 375

with support bar available in
 grey blue Item no. 26 26 375
 charcoal grey Item no. 26 36 375

W = 235, H = 297 mm for size A4 portrait

with scheduling bar available in
 grey blue Item no. 26 21 395

with support bar available in
 grey blue Item no. 26 25 395

W = 235, H = 163 mm for size A5 landscape (no fig.)

with scheduling bar available in
 grey blue Item no. 26 21 335

with support bar available in
 grey blue Item no. 26 25 335



11 Datoclip+

Datoclip+ Twin Pocket

with scheduling or support bar, the circumferential transparent foil around the blue grey hard foil backing forms a flexible pocket on the front and back side with a capacity of approx. 2 x 5 mm, 25 pieces per pack



W = 315, H = 225 mm for size A4 landscape

with scheduling bar available in
 grey blue Item no. 26 22 475
 charcoal grey Item no. 26 32 475

with support bar available in
 grey blue Item no. 26 26 475
 charcoal grey Item no. 26 36 475



W = 235, H = 297 mm for size A4 portrait

with scheduling bar available in
 grey blue Item no. 26 22 495

with support bar available in
 grey blue Item no. 26 26 495



Datoclip+ Two-In-One Folder

with scheduling or support bar, made of hard foil, grey blue, with flexible foil joint at the bottom, transparent front pocket and strap fasteners inside for easy flipping through documents approx. 30 mm capacity
20 pieces per pack

W = 315, H = 240 mm for size A4 landscape

with scheduling and support bar

grey blue Item no. 26 23 015
charcoal grey Item no. 26 33 015

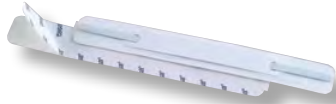
with support bar available in

grey blue Item no. 26 27 015
charcoal grey Item no. 26 37 015



Filing Fasteners

self-adhesive, for additional filing in the Two-In-One Folder
adhesive surface 150 x 20 mm
Item no. 24 48 111



Datoclip+ Binder

with scheduling or support bar, flexible on top, filing mechanism for easy flipping through pages, grey blue hard foil backing, transparent cover and front pocket fixed on reverse side.

approx. 15 mm capacity
25 pieces per pack

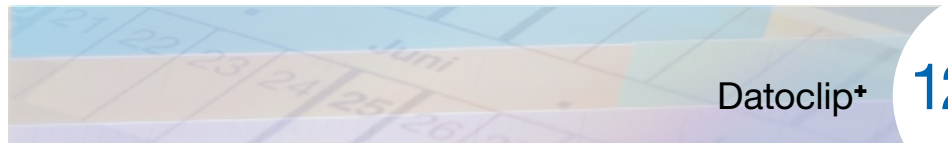
W = 314, H = 240 mm for size A4 landscape

with scheduling bar

grey blue Item no. 26 22 085
charcoal grey Item no. 26 32 085

with support bar

grey blue Item no. 26 26 085
charcoal grey Item no. 26 36 085



Datoclip+

12

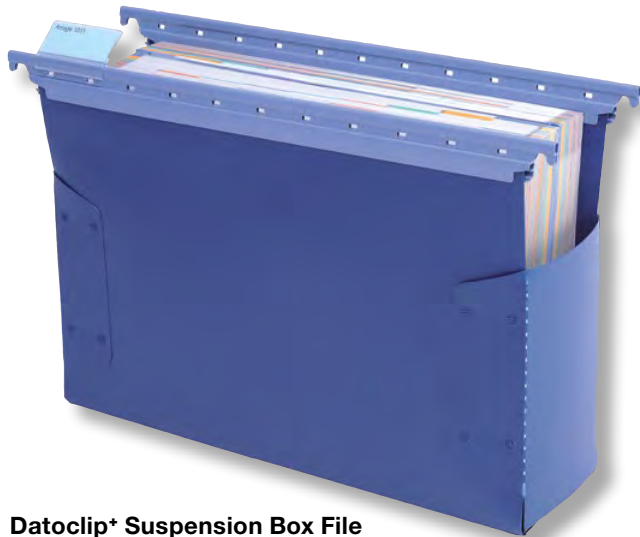


without Front Pocket

with scheduling bar available in
grey blue Item no. 26 22 065
charcoal grey Item no. 26 32 065

with support bar available in
grey blue Item no. 26 26 065
charcoal grey Item no. 26 36 065





Datoclip+ Suspension Box File

made of PP plastic with support bar and closed on both sides with flaps
 approx. 78 mm capacity
 packaging unit 1 piece
 W = 314, H = 240 mm for size A4 landscape
 with support bars available in
 grey blue Item no. 26 27 000
 charcoal grey Item no. 26 37 000



Datoclip+ OrgFolder

with scheduling bar and lateral elastic boundaries (elastic band)
 approx. 60 mm capacity
 20 pieces per pack
 W = 307, H = 240 mm
 for size A4 landscape
 with scheduling or support bar available in
 grey blue Item no. 26 23 975
 charcoal grey Item no. 26 33 975

without lateral elastic boundaries
 with scheduling or support bar
 grey blue Item no. 26 23 875
 charcoal grey Item no. 26 33 875

13 Datoclip+

Datoclip+ Folder

with scheduling bar, grey blue back, transparent pocket with lateral flaps
 Approx. 30 mm capacity
 20 pieces per pack
 W = 314, H = 240 mm for A4 landscape
 with scheduling or support bar available in
 grey blue Item no. 26 23 775
 charcoal grey Item no. 26 33 775



Tab Pocket Set

Divider pockets for loose-sheet filing, to be put, for example, inside the Datoclip+ folder
 Each TabPocket with a capacity of approx. 5 mm, for size A4 landscape
 1 set = 1 pack
 Set available in assorted colours
 white, blue, red, yellow, green
 Item no. 26 41 355



Datoclip+ Pocket

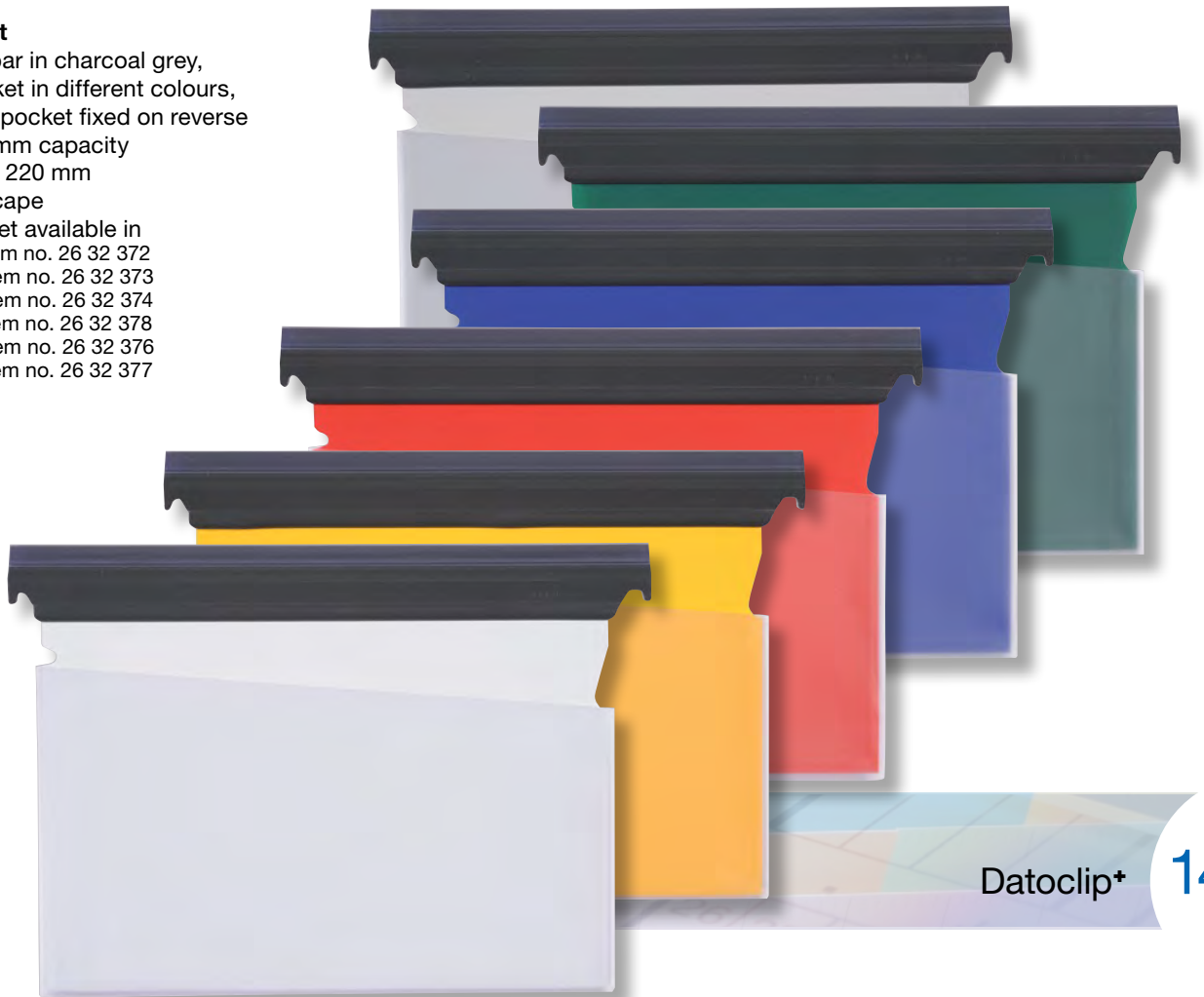
with scheduling bar in charcoal grey,
back side of pocket in different colours,
transparent front pocket fixed on reverse
side, approx. 10 mm capacity

W = 313 mm, H = 220 mm

for size A4 landscape

backside of pocket available in

white	Item no. 26 32 372
yellow	Item no. 26 32 373
red	Item no. 26 32 374
blue	Item no. 26 32 378
green	Item no. 26 32 376
light grey	Item no. 26 32 377



Datoclip+ 14



Datoclip+ Twin Pocket

with scheduling bar in charcoal grey,
centre part in different colours, transparent
pockets on front and back,
each side approx. 5 mm capacity

W = 315 mm, H = 225 mm,

for size A4 landscape

Pocket centre part available in

white	Item no. 26 32 472
yellow	Item no. 26 32 473
red	Item no. 26 32 474
blau	Item no. 26 32 478
green	Item no. 26 32 476
light grey	Item no. 26 32 477



Index Label
 for pocket header and index tab
 W = 48 mm, H = 19.5 mm,
 for labelling with DatoPrint
 Size A4 = 56 labels = 1 sheet
 Colours: white (02), yellow (04),
 pink (08), blue (12),
 green (14)
 Item no.: 26 85 1*



Index Label
 for pocket header
 W = 40 mm, H = 15.3 mm,
 for labelling with DatoPrint
 Size A4 = 72 labels = 1 sheet
 Colours: white (02), yellow (04), pink (08),
 blue (12), green (14)
 Item no. 26 81 1*

* When ordering please
 add colour number!

* When ordering please
 add colour number!

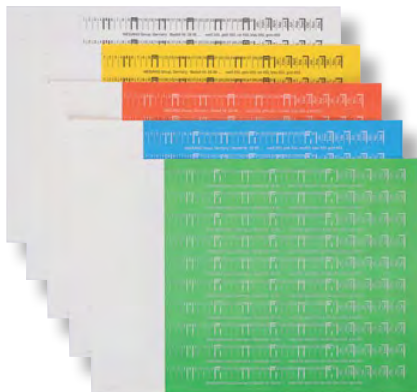
15 Accessories

Grid Strips
 Made of synthetic paper for Datoclip+
 scheduling bar, printed on both sides
 (English)

Front: 1-53; 1-5; Mon-Fri
 Back: 1-31; Jan-Dec; 1-5
 10 strips per sheet
 10 sheets = 1 pack
 colour: white
 for size A4 landscape
 with scaling
 5 mm Item no. 26 94 001
 4 mm Item no. 76 94 001

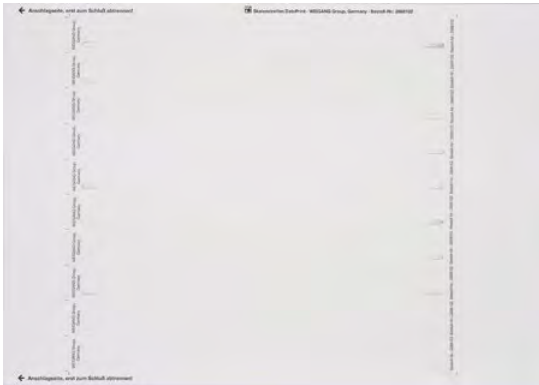


for size A5 landscape / A4 portrait
 with scaling
 5 mm Item no. 26 98 001
 4 mm Item no. 76 98 001



Scale Strips

for size A4 portrait / A5 landscape,
white,
for labelling with DatoPrint
10 strips per sheet
10 sheets = 1 pack
Item no. 26 88 102



DatoPrint

Software to create customized scales for Datoclip+ scheduling bars
as well as for labelling of the index labels, German manual.
Item no. 26 81 101



Scale Strips

for size A4 landscape, white
for labelling with DatoPrint
10 strips per sheet
10 sheets = 1 pack
Item no. 26 87 102

Datoclip+ Scheduling and Support Bar

grey blue or charcoal grey

Scheduling bar for size A4 landscape

grey blue Item no. 26 22 075
charcoal grey Item no. 26 32 077



Scheduling bar for size A5 landscape

grey blue Item no. 26 21 035



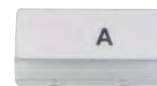
Support bar for size A4 landscape

grey blue Item no. 26 26 075
charcoal grey Item no. 26 36 077



Support bar for size A5 landscape

grey blue Item no. 26 25 035



Index Tab

With 2 nubs, for
support bar
W = 48 mm H = 22 mm
25 pieces = 1 pack
Item no. 26 75 400

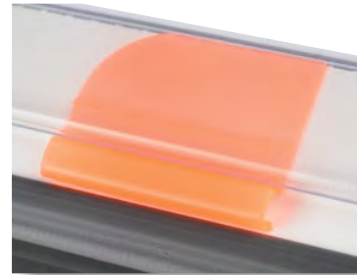




Signal Tabs

made of plastic for Datoclip+ scheduling bar, guided hidden, self-locking, easily movable,
4.5 mm wide,
Colours: white (02), yellow (04), red (07), blue (12), green (14), black (20)
100 pieces = 1 pack
Item no. 26 63 2*

In 5 assorted colours
(white, yellow, red, blue, green)
Item no. 26 63 255



Sliding Signal

for Datoclip+ scheduling bar, transparent plastic, 24 mm wide, light red
100 pieces = 1 pack
Item no. 26 64 207



Signals

made of plastic,
4 mm wide
Colours: yellow (04), red (07), blue (12), green (14), black (20)
100 pieces = 1 pack
Item no. 26 64 455

* When ordering please add colour number!

17 Accessories



Tab Dividers, plain,
with colour tabs, 6-tab,
10 mm punching,
W = 221 mm, H = 300 mm
10 sets = 1 pack
Item no. 24 48 101



Divider

white, for labelling with DatoPrint,
W = 220 mm, H = 105 mm,
with punch holes
25 pieces = 1 pack
Item no. 26 89 102



Appointment Header for Index Tab

Size A4 landscape
W = 313, H = 75 mm
Item no. 74 26 001

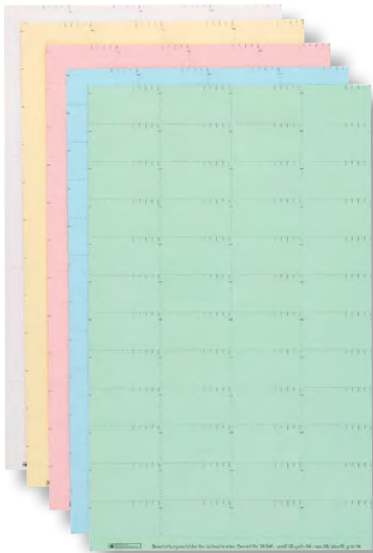
Size A4 portrait/A5 landscape
W = 233, H = 75 mm
Item no. 74 25 001



Index Tab

for appointment header and appointment pocket

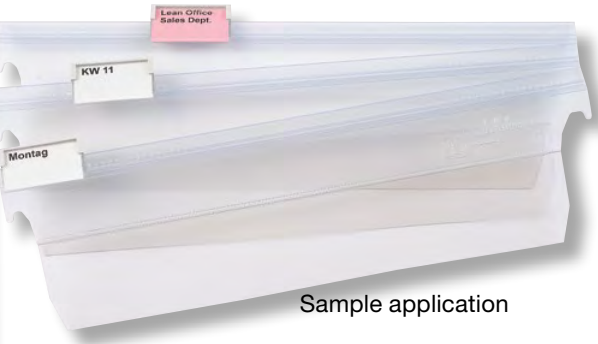
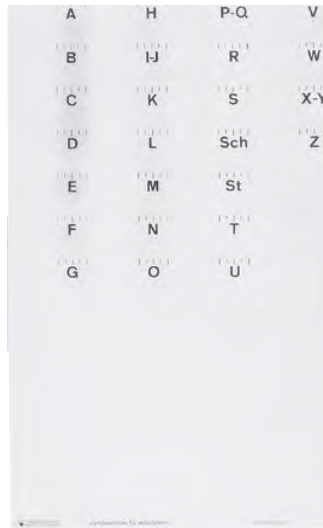
W = 48 mm, H = 26 mm
25 pieces = 1 pack
Item no. 76 75 500



Index Label

for index tab, blank
for labelling with DatoPrint
W = 48 mm, H = 24 mm
Size A4 = 48 labels = 1 sheet
Colours: white (02), yellow (04),
pink (08), blue (12), green (14)
Item no. 76 85 1*

* When ordering please add
colour number!



Sample application



Accessories 18

Alphabetic Label

White, for index tab
Set of 25, A-Z = 1 sheet
Item no. 76 84 202



Appointment Pocket

Pocket header and pocket transparent
capacity approx. 3 mm

W = 233, H = 297 mm, A4 portrait
Item no. 74 25 291

W = 313, H = 225 mm, A4 landscape
Item no. 74 26 271

W = 233, H = 150 mm, A5 landscape
Item no. 74 25 231



Double Trolley

W = 774 mm, H = 780 mm, D = 780 mm

Holds up to 300 pockets

for size A4 landscape

Item no. 25 27 212

for size A4 portrait/A5 landscape

Item no. 25 29 212

with Drawer

Holds up to 600 pockets

for size A4 landscape

Item no. 25 27 222

for size A4 portrait/A5 landscape

Item no. 25 29 222



Without contents

Single Trolley

W = 408 mm, H = 780 mm, T = 780 mm

Holds up to 150 pockets

for size A4 landscape

Item no. 25 27 112

with Drawer

Holds up to 300 pockets

for size A4 landscape

Item no. 25 27 122



Without contents

4 Castors

durable, 2 lockable

total height + 60 mm, 4 castors = 1 pack

Item no. 78 58 100



19 Kept with easy access

Table Trolley

Freedom for the desks! Every project gets an individual box which, thanks to its compact assembly and side grips, can be taken simply everywhere! In this way, current tasks always stay in sight. The handy, stable helper made of aluminium has an elegant appearance in RAL 9005 jet black and RAL 9006 white aluminium.



Gliders on its bottom side prevent furniture surfaces from being damaged.

Item no. 2517110 for size A4 landscape

Item no. 2513110 for size A5 landscape

Item no. 2519100 for size A4 portrait

File Trolley

for pockets, folders and files

4 castors, two lockable.

Perforated metal plate as front and back cover in jet black (RAL 9005)



Without contents

Single Trolley

Holds up to 150 pockets

W = 408 mm, H = 780 mm, D = 780 mm

for size A4 landscape

Frame: blue (RAL 5002)

Item no. 25 27 115

Frame: grey aluminium (RAL9007)

Item no. 25 27 113



Without contents

Double Trolley (no fig.)

Holds up to 300 pockets

W = 774 mm, H = 780 mm, D = 780 mm

For size A4 landscape

Frame: blue (RAL 5002)

Item no. 25 27 215

Frame: grey aluminium (RAL9007)

Item no. 25 27 213



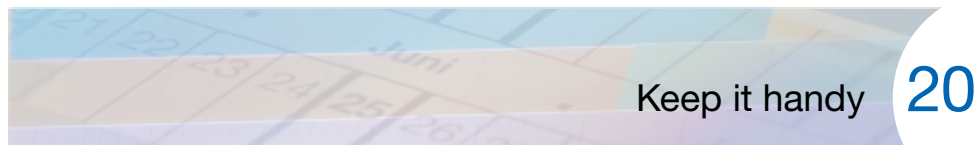
File Cabinet

for Datoclip+ pockets, folders and files, fully extendable drawers, smoothly moving spherical telescopic channel, heavy duty security lock, central locking and drawer stop

Version upon request!

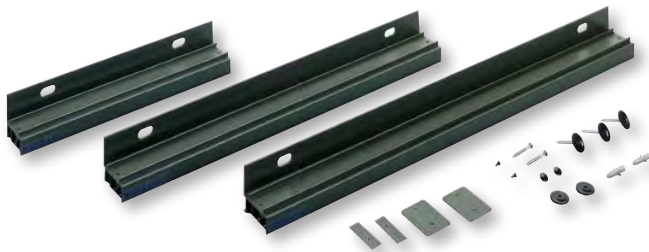


DatoDisp
The pocket organiser for the wall



Twin Track Wall Rails

made of light metal, umbra grey RAL 7022 with 2 tracks for planning panel and title panel, incl. mounting kit and instructions.



Basic Rail

with lateral trim

Length	Item no.
440 mm	85 51 520
720 mm	85 51 521
900 mm	85 51 522
1.000 mm	85 51 523
1.280 mm	85 51 524

Expansion Rail

Length	Item no.
440 mm	85 51 525
720 mm	85 51 526
900 mm	85 51 527
1.000 mm	85 51 528
1.280 mm	85 51 529



DatoDisp

H = 960 mm
W = 335 / 350 mm
Capacity = approx. 17 mm
Colour: umbra grey
holds up to 17 **Datoclip+** pockets
Item No. 26 52 857

H = 480 mm
W = 335 / 350 mm
Capacity = approx. 17 mm
Colour: umbra grey
holds up to 6 **Datoclip+** pockets
Item No. 26 53 857

Lean Management

In recent years, methods of lean management and lean administration have been increasingly accepted in many fields of the working world. Lean means “creating values without waste” – with the aim of ideally utilizing resources, assuring customer satisfaction and permanently improving the competitive position of enterprises. Two new tools for optimising administrative processes are for example the TeamBoard for goods receipt or the OrgaBoard for order distribution at the development department.



TeamBoard

consisting of a graphite-coloured base with a size of:

W = approx. 1900 mm

H = approx. 850 mm

with 35 silver-coloured (RAL 9007) compartments of the cascading display system.

The labelling of the title text strip as well as the column text strip can be freely selected.

Item no. 81 19 900



21 OrgaPockets

OrgaPockets

Made of coloured plastic, can hold documents up to a thickness of 5 mm in transparent bags on the front and back side. Smart assignment of colours opens up further information levels catching the eye on the spot. The colour code can provide information about processing priorities, complaints, etc.



For size A4 portrait

W = 222 mm, H = 312 mm

5 pieces = 1 pack

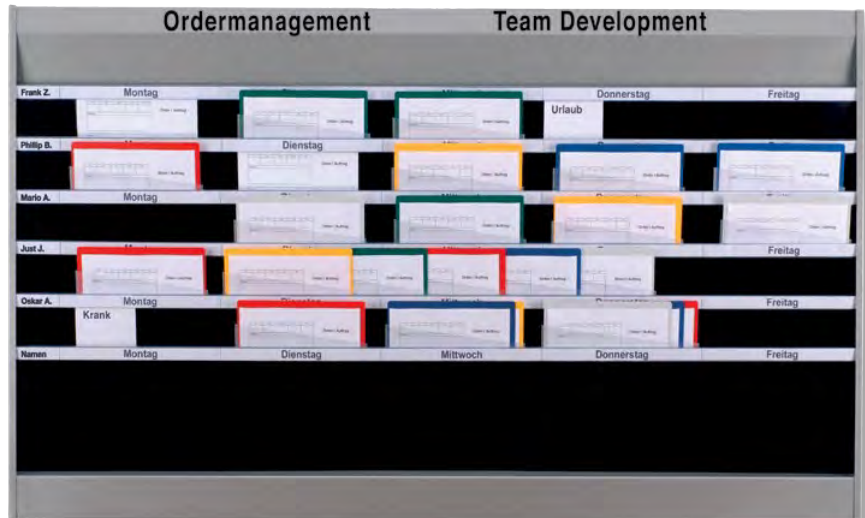
Colours	Item no.
grey blue	83 49 020
light grey	83 49 021
blue	83 49 022
red	83 49 023
yellow	83 49 024
green	83 49 025

OrgaBoard

consisting of a silver-coloured (RAL 9007) body with 5 high-quality, black compartment rows, which will hold documents or OrgaPockets in size A4 portrait.

Visible edge is approx. 45 mm, capacity is approx. 16 mm

W = 1490 mm, H = 790 mm, D = 88 mm
Item no. 83 49 026



Job Order Pockets for Day Planner

With compartment on the back side for small samples, keys or tapes

for Documents Size A4 Portrait

W = 224 mm, H = 313 mm

Colour: blue Item no. 83 49 009
Colour: grey Item no. 83 49 012
Colour: red Item no. 83 50 103
Colour: green Item no. 83 50 124
Colour: yellow Item no. 83 50 125



Job Order Pockets

22

Day Planner

W = 1490 mm, D = 105 mm

To insert OrgaPockets and Job Order Pockets

for 5 work stations

H = approx. 720 mm
Item no. 83 40 009

for 10 work stations

H = approx. 1120 mm
Item no. 83 41 009

For 15 work stations

H = approx. 1520 mm
Item no. 83 42 009



Customized Scales
according to sample
1 pack = 2 pieces
Item no. 83 50 204

Production Cost
for customized scale
Item no. 83 50 202





VisuBoard

with silver-coloured surface, anodised aluminium frame and corners cut to mitre – this magnetic, write-on/dry-erase visualisation board fits in any modern office. To completely match your corporate identity, your logo can be printed on the board upon request.

W = 1000 mm, H = 1200 mm
Item no. 89 31 669

W = 1500 mm, H = 1200 mm
Item no. 89 31 670

W = 2000 mm, H = 1200 mm
Item no. 89 31 671



23 Magnetic Frames

Magnetic Frames are available in five Colours

made of anti-reflective, transparent foil. Magnetic through 3 magnetic strips, one short side open, usable in landscape and portrait format.



For size A4

Outer dimension: 240 mm x 326 mm
5 pieces = 1 pack

red	Item no. 82 50 836
green	Item no. 82 50 837
blue	Item no. 82 50 838
yellow	Item no. 82 50 839
silver	Item no. 82 50 872

For size A3

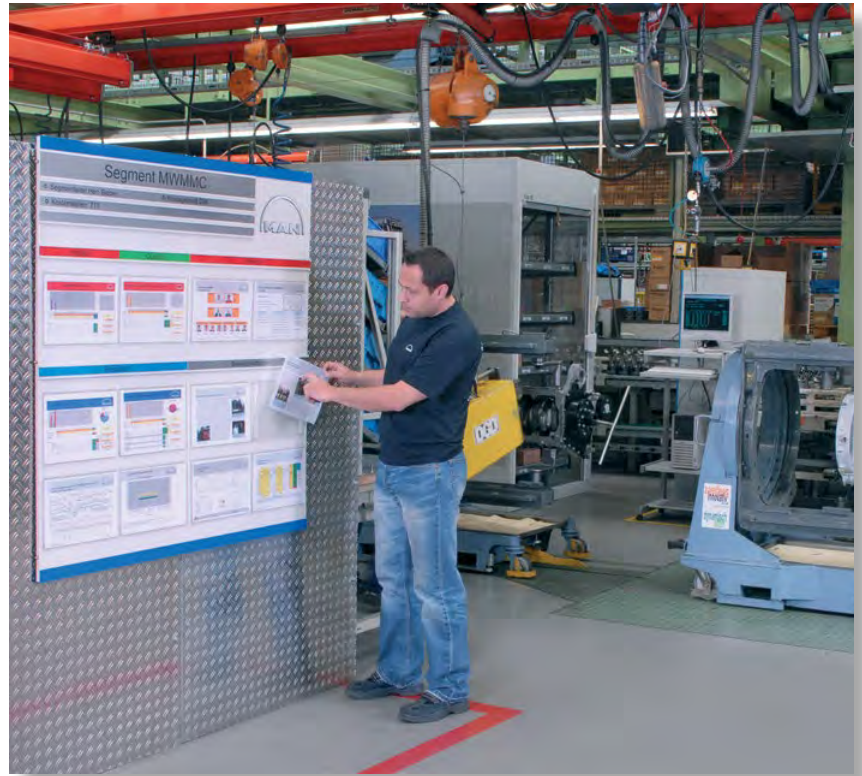
Outer dimension: 326 mm x 450 mm

red	Item no. 82 50 846
green	Item no. 82 50 849
blue	Item no. 82 50 848
yellow	Item no. 82 50 847
silver	Item no. 82 50 873

Document Holder

made of anti-reflective acrylic, with protruding top edge, for quick and easy placement, backside self-adhesive for the following sizes:

A4 portrait	Item no. 07 00 017
A4 landscape	Item no. 07 00 020
A3 portrait	Item no. 07 00 023
A3 landscape	Item no. 07 00 026



Document Holders and Dispensers 24

Document Dispenser

made of crystal-clear plastic, back side magnetic or self-adhesive, capacity approx. 35 mm, for the following sizes:

Size A4 portrait, magnetic
H = 250 mm, W = 225 mm, D = 40 mm
Item no. 89 50 425

Size A5 landscape, magnetic
H = 135 mm, W = 222 mm, D = 40 mm
Item no. 89 50 426

Size A5 portrait, magnetic
H = 165 mm, W = 161 mm, D = 40 mm
Item no. 89 50 427

Size A6 portrait, magnetic
H = 165 mm, W = 112 mm, D = 40 mm
Item no. 89 50 428



Size A4 portrait, self-adhesive
H = 250 mm, W = 225 mm, D = 40 mm
Item no. 89 51 037

Size A5 landscape, self-adhesive
H = 135 mm, W = 222 mm, D = 40 mm
Item no. 89 50 933

Size A5 portrait, self-adhesive
H = 165 mm, W = 161 mm, D = 40 mm
Item no. 89 51 253

Size A6 portrait, self-adhesive
H = 165 mm, W = 112 mm, D = 40 mm
Item no. 89 51 254



The Wall Pocket System

Sorting and distributing documents using the wall pockets:

“How can my documents be within reach, how can I organize mail distribution at work, and how can the contents be easily identified? – by using the wall pockets with its transparent pockets and the visible edge of approx. 60 mm. They can easily be mounted to the wall and also expanded.

Wall Pocket

With two pockets for documents size A4 landscape

W = 360 mm, H = 295 mm, D = 80 mm

Colour: umbra grey

Item no. 81 41 207



Wall Pocket

With 4 pockets for documents size A5 landscape

W = 255 mm, H = 350 mm, D = 50 mm

Colour: umbra grey

Item no. 81 41 107



25

Wall Pocket and SA Pocket



SA Pocket NP

transparent, for vertical/horizontal document formats open on two sides, allows easy placement of documents; the papers are kept in place with the corner flap. Reverse side self-adhesive, the special adhesive glue guarantees a residue-free removal and multiple use of the pocket.

For the following sizes:

A4

25 pieces = 1 pack

Item no. 82 50 605

A3

10 pieces = 1 pack

Item no. 82 50 715

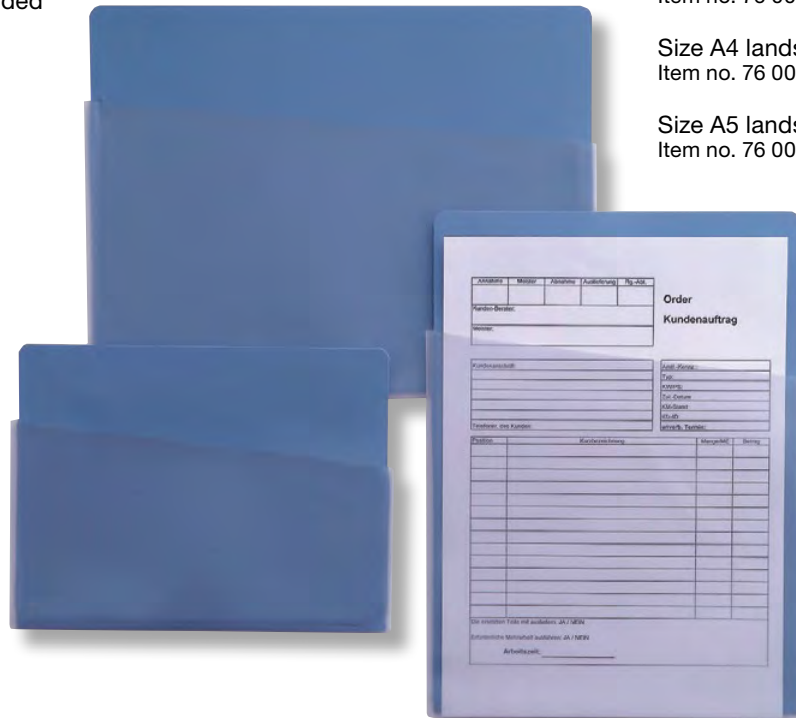
Document Pocket

Hard foil backing in grey blue, transparent front pocket, welded edge folding, capacity approx. 10 mm, for the following sizes:

A4 portrait, magnetic
Item no. 76 00 372

A4 landscape, magnetic
Item no. 76 00 373

A5 landscape, magnetic
Item no. 76 00 371



Size A4 portrait, self-adhesive
Item no. 76 00 396

Size A4 landscape, self-adhesive
Item no. 76 00 395

Size A5 landscape, self-adhesive
Item no. 76 00 403

Document Pocket

With metal eye top center, grey blue capacity approx. 10 mm for size A5 landscape
Item no. 76 00 391



Document Holders and Dispensers 26

Document Pocket

Made of soft transparent foil, magnetic, for the following sizes:

A5 landscape with protective flap
W = 245 mm, H = 225 mm
Item no. 89 50 430

A4 portrait with protective flap
W = 245 mm, H = 375 mm
Item no. 89 50 431

A5 landscape with zip lock
W = 245 mm, H = 225 mm
Item no. 89 50 432

A4 portrait with zip lock
W = 245 mm, H = 375 mm
Item no. 89 50 433



Board Nail

Black, for fixing document pockets to soft bases, such as cardboard boxes
200 pieces = 1 pack
Item no. 89 51 107



Fixing Tie

Red, can be reliably fixed to and removed from grid boxes and similar containers
Length approx. 190 mm
100 pieces = 1 pack
Item no. 89 51 108



A6 landscape
W = 165 mm, H = 140 mm
Item no. 89 50 840



Display Pockets

Made of plastic, edged on 3 sides,
for the following sizes:

A4 portrait	W = 218 mm, H = 303 mm, D = 3 mm
A4 landscape	W = 303 mm, H = 215 mm, D = 3mm
A3 portrait	W = 303 mm, H = 425 mm, D = 3 mm
A3 landscape	W = 425 mm, H = 303 mm, D = 3 mm

Display Pockets Size A4 and A3

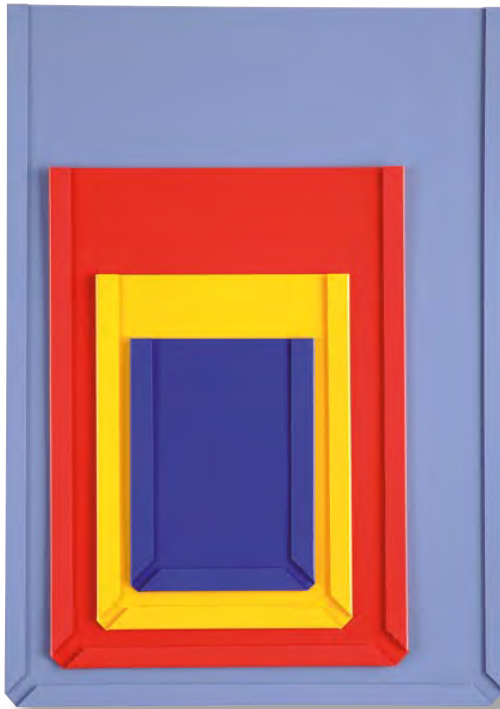
Version:	Colours:	Size	Size	Size	Size
		A4 portrait Item no.	A4 landscape Item no.	A3 portrait Item no.	A3 landscape Item no.
self-adhesive magnetic	grey blue	82 50 287	82 50 286	82 50 312	82 50 321
	grey blue	82 50 297	82 50 296	82 50 325	82 50 319
self-adhesive magnetic	light grey	82 50 302	82 50 295	82 50 288	82 50 291
	light grey	82 50 299	82 50 298	82 50 330	82 50 331
self-adhesive magnetic	transparent	82 50 328	82 50 329	82 50 326	82 50 327
	transparent	82 50 346	82 50 345	82 50 375	82 50 376
self-adhesive magnetic	white	82 50 416	82 50 431	82 50 506	82 50 529
	white	82 50 430	82 50 429	82 50 507	82 50 517
self-adhesive magnetic	yellow	82 50 432	82 50 435	82 50 508	82 50 518
	yellow	82 50 461	82 50 469	82 50 509	82 50 519
self-adhesive magnetic	red	82 50 358	82 50 359	82 50 439	82 50 363
	red	82 50 364	82 50 365	82 50 440	82 50 441
self-adhesive magnetic	dark blue	82 50 500	82 50 503	82 50 520	82 50 530
	dark blue	82 50 501	82 50 504	82 50 521	82 50 531
self-adhesive magnetic	green	82 50 433	82 50 455	82 50 527	82 50 510
	green	82 50 502	82 50 505	82 50 528	82 50 511

Transparent Cover

matt/clear for display pocket (no fig.)
for size A4 portrait/landscape
Item no. 82 50 300

matt/clear for display pocket (no fig.)
for size A3 portrait/landscape
Item no. 82 50 301





Display Pockets

made of plastic, edged on 3 sides,
for the following sizes:

A5 portrait	W = 155 mm, H = 217 mm, D = 3 mm
A5 landscape	W = 217 mm, H = 155 mm, D = 3mm
A6 portrait	W = 112 mm, H = 153 mm, D = 3 mm
A6 landscape	W = 157 mm, H = 110 mm, D = 3 mm

Display Pocket Size A5 and A6 28

Version:	Colours:	Size	Size	Size	Size
		A5 portrait Item no.	A5 landscape Item no.	A6 portrait Item no.	A6 landscape Item no.
self-adhesive magnetic	grey blue	82 50 390	82 50 392	82 50 434	82 50 400
	grey blue	82 50 402	82 50 344	82 50 641	82 50 481
self-adhesive magnetic	light grey	82 50 389	82 50 391	82 50 754	82 50 610
	light grey	82 50 425	82 50 374	82 50 755	82 50 462
self-adhesive magnetic	transparent	82 50 372	82 50 371	82 50 733	82 50 464
	transparent	82 50 449	82 50 383	82 50 734	82 50 752
self-adhesive magnetic	white	82 50 562	82 50 522	82 50 735	82 50 745
	white	82 50 579	82 50 512	82 50 736	82 50 746
self-adhesive magnetic	yellow	82 50 569	82 50 523	82 50 737	82 50 747
	yellow	82 50 580	82 50 513	82 50 738	82 50 722
self-adhesive magnetic	red	82 50 570	82 50 524	82 50 739	82 50 749
	red	82 50 581	82 50 514	82 50 740	82 50 705
self-adhesive magnetic	dark blue	82 50 571	82 50 525	82 50 741	82 50 750
	dark blue	82 50 582	82 50 515	82 50 742	82 50 706
self-adhesive magnetic	green	82 50 572	82 50 526	82 50 743	82 50 751
	green	82 50 589	82 50 516	82 50 744	82 50 704

Transparent Cover

matt/clear for display pocket (no fig.)
for size A5 portrait/landscape
Item no. 82 50 323

matt/clear for display pocket (no fig.)
for size A6 portrait/landscape
Item no. 82 50 388





Display Pocket

made of plastic, transparent, pin-on type
for size:

A4 portrait

W = 218 mm, H = 303 mm, D = 3 mm

Item no. 82 50 304

A4 landscape

W = 303 mm, H = 215 mm, D = 3 mm

Item no. 82 50 303



Display Pockets

metal, one short side open
for size A4, W = 220 mm, H = 304 mm,
with holes for vertical or horizontal wall
mounting

Item no. 89 50 781

Incl. magnetic attachment
with two magnets

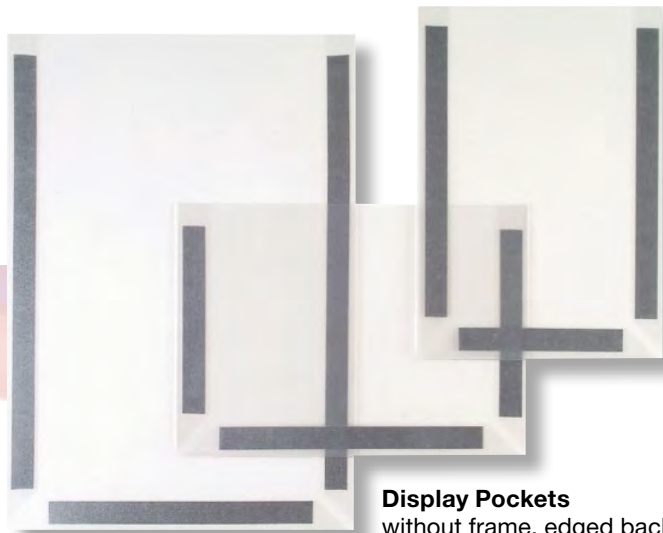
Item no. 89 50 993

Transparent Cover

matt/clear for display pocket

size A4 portrait/landscape

Item no. 82 50 300



Display Pockets

without frame, edged backwards on
3 sides, made of transparent plastic,
magnetic, for the following sizes:

A4 portrait

W = 218 mm, H = 303 mm, D = 3 mm

Item no. 82 50 483

A4 landscape

W = 303 mm, H = 215 mm, D = 3 mm

Item no. 82 50 484

A3 portrait

W = 303 mm, H = 425 mm, D = 3 mm

Item no. 82 50 485

A3 landscape

W = 425 mm, H = 303 mm, D = 3 mm

Item no. 82 50 486

A2 landscape

W = 601 mm, H = 425

Item no. 82 50 487

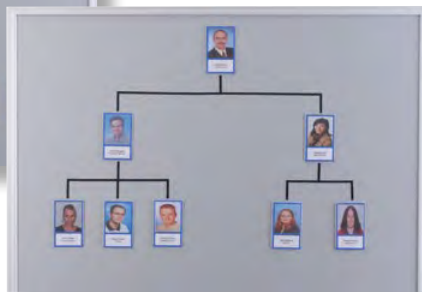
29 Display Pockets

Portrait Holder

edged backwards on 3 sides, magnetic,
one short side open

W = 70 mm, H = 112 mm, D = 3mm

Item no. 82 50 783





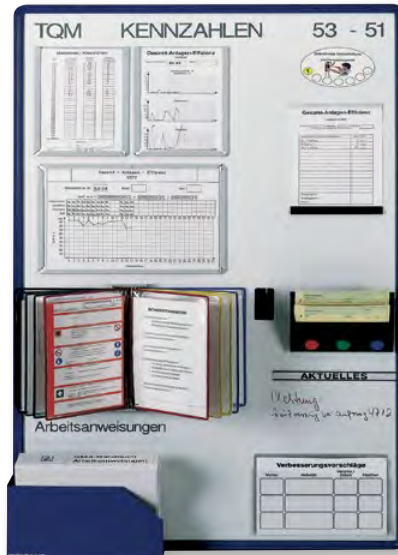


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Phone: (+49) 0 93 03 / 98 160-0
Fax: (+49) 0 93 03 / 98 160-20

E-Mail: wvg@weigang.de
Internet: www.weigang.de